



Land Disturbance Permit (LDP) Residential, Commercial, and Subdivision

Please provide a scope of work for the project, to include grading, earth-moving, and modifications to drainage patterns. Please also provide the total acreage or square footage of the property and the disturbed acreage or square footage of the project (1 acre = 43,560 square feet).

1. [Land Disturbance Permit Application](#)

2. Construction Drawings: Please combine the construction drawings into a **single** PDF. All pages should be in the same landscape or portrait orientation (not a combination of the two). All drawings should be shown to scale with dimensions.

- **Cover Sheet and Sheet Index** with the project address and a sheet list of all drawings submitted for plan review.
- **Civil Drawings**
 - **Existing Conditions/Survey**
 - **Site Plans** including stated requirements in [Sec. 14-89. – Required information](#).
 - **Grading and Drainage Plans**
 - **Erosion Control Plans** clearly indicating the BMP locations with standard details.
 - **Tree Survey and Tree Protection Plan** including the canopy coverage calculations - [ARTICLE VI. - TREE PROTECTION](#)
- **For Subdivision only**, add: **Utilities Plan** for any existing and new underground utilities.

3. Any Applicable Affidavits

- **[Contractor Affidavit](#):** Required for every contractor and subcontractor. Please include a copy of the current state Contractor's License, local Business License, and state Driver's License.
- **[Authorized Agent Affidavit](#):** Required for third-party services authorized by the owner or permit applicant (i.e., permit expeditors, architects, engineers, etc.).
- **[Commercial Owner Authorization Affidavit](#):** Required for owners of commercial properties to authorize a tenant or other legal entity to act as the applicant.
- **[Residential Owner-Contractor Affidavit](#):** Required for owners of residential properties who wish to act as their own contractor.

4. Notice of Intent (if applicable): A Notice of Intent must be filed with the Georgia Environmental Protection Division (EPD) if your project will disturb more than one acre of land. You must utilize the [Georgia EPD Online System \(GEOS\)](#) for this process.